

# **CONTESTABLE CONSUMERS REGISTRATION PROCESS**

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## TABLE OF CONTENTS

<b>1. INTRODUCTION.....</b>	<b>2</b>
1.1. MSB Exporter Registration Procedure.....	2
1.2. Acronyms and Abbreviations .....	2
<b>2. PROCEDURE .....</b>	<b>2</b>
2.1. Registry Procedure.....	2
2.2. Running Procedure – Change of CC Status .....	3
2.3. Contestable Customer Process Flow.....	4

## 1. INTRODUCTION

This procedure defines the registration process for the Contestable Consumers (CC) and also contains the references to the governing rules.

### 1.1. MSB Exporter Registration Procedure

Date	Function	Comment
10/11/2019	MSB Market Operator	Basic process

### 1.2. Acronyms and Abbreviations

ES	Eligible Seller as per the definition in the Market Rules
CC	Contestable Consumer as per the definition in the Market Rules
SO	NamPower System Operator
MO	The Market Operator as per the definition in the Market Rules
NO	Network Operator (Transmission Network or Distribution Network Operator)

## 2. PROCEDURE

### 2.1. Registry Procedure

This procedure is the procedure for registration of Contestable Consumers. This will include the full process (meaning all steps involving the different stakeholders) to become an CC in the Modified Single Buyer markets.

Step	Description	Responsibility
<b>1. Pre-Registration Process</b>		
1.1	Starting point: ECB and MO shall publish the Market Code, Market Rules, Trading Rules (including registration forms as per the rules) and other relevant documents as information to the potential CC.	ECB and MO
1.2	The CC shall review all relevant documents before contacting ECB to initiate the registration process.	CC
<b>2. Contestable Customer Trading License Process</b>		
2.1	The CC shall fill the License registration form for Contestable Customer as published on the ECB website and when finished, submit this to ECB.	CC

Step	Description	Responsibility
2.2	ECB shall review the License registration form submitted by the CC and verify the application.	ECB
2.3	The ECB might have a meeting or discussion with the CC to clarify the license application.	ECB
2.4	ECB shall within the timeframes in the Market Rules either approve the application or reject it.	ECB
<b>3. Contestable Customer Market Participant Process</b>		
3.1	The CC shall fill the registration form for Contestable Customer as published by the MO and when finished, submit this to MO.	CC
3.2	If the MO finds any issues or unclariities in the submitted form, they will invite the CC to a meeting to discuss.	MO
3.3	The MO and CC might arrange a meeting to review all terms and conditions to ensure that the CC is aware of all details and rectify any outstanding issues. This shall also include the other requirements in the Trading Rules.	MO and CC
3.4	MO shall within the timeframes in the Trading Rules either approve the application or reject it and then inform the CC.	MO
<b>4. Contestable Customer Market Access Process</b>		
4.1	If the registration by the MO is approved, the MO will request the CC to sign the Market Participant Agreement (MPA). By signing this, the CC will sign up to the Market Code, Market Rules and Trading Rules that at all times are valid.	MO
4.2	The CC will then sign the MPA.	CC
4.3	When the MPA is signed, the MO will inform the CC of the required accession fee if any as well as the required initial collateral according to the MPA.	MO
4.4	The CC will have to post the required collateral if any and other fees before being allowed to trade.	CC
4.5	When the money is received on the assigned account, the CC is allowed to commence trading.	MO and CC

## 2.2. Running Procedure – Change of CC Status

Step	Description	Responsibility
1	The CC is obliged to inform the MSB MO of any changes to its setup that will affect his actions in the markets. This could be new capacity, change in ownership or any other change that might affect his trading behaviour.	CC

Step	Description	Responsibility
2	MO to request required data to potentially update its records.	MO
3	CC review and forward the relevant documents to MO	CC
4	If required, new signatures of the relevant rules might be needed and shall be done without delay.	CC
5	MO to store the new versions of the documents in their registry that for the avoidance of doubt also could include that the CC will cease to be a CC.	MO

### 2.3. Contestable Customer Process Flow

For the avoidance of doubt, several of these processes can be run in parallel; it is expected that step 2-4 can be run in parallel, while the outcome of these will be a natural input to the last step.

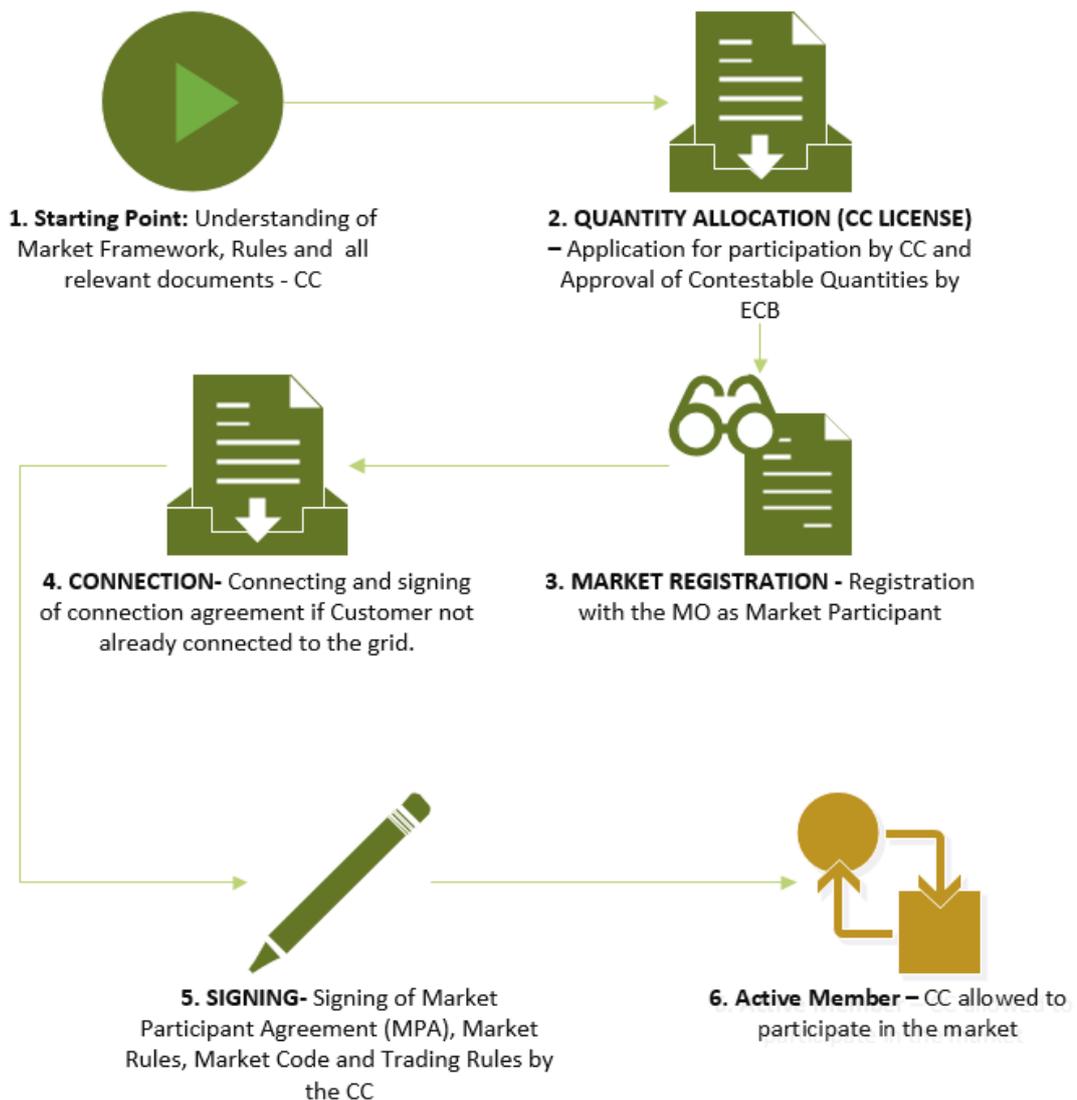


Figure 1: Contestable Customer Process Flow