



## NAMPOWER FOUNDATION

### APPLICATION FOR FUNDING

#### 1. BACKGROUND INFORMATION

Name of the applicant (organisation/ project name)	
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#### 2. CONTACT DETAILS

Name of contact person	
Designation of contact person (e.g. manager)	
Postal Address	
Physical Address	
Telephone/Cell phone	
Fax	
E-mail	

#### 3. REGISTRATION INFORMATION *(of the applicant)*

Nature of the organisation (e.g. food garden, SME, community project)	
Proof of registration with the relevant authority (e.g. Deed of Trust, Founding Statement, etc) YES/NO	If YES/NO, attach a certified copy.
Short description of the objectives and activities of the project/organisation	
Summary of recent/current projects carried out by the organisation	

**4. MANAGEMENT STRUCTURE**

Names of Board members	
Names and designations of the Executive Management Team	
Name and address of the Auditors	

**5. DETAILS OF PROJECT FOR WHICH FUNDING IS REQUIRED**

Amount of funds required for the entire project	
Amount requested from NamPower Foundation	
Proof of availability of the balance of the funds (e.g. Letter of Undertaking from other donors or bankers) YES/NO <i>If Yes, attach documentary evidence</i>	
Brief outline of the Project Plan (why the project should receive funding from NamPower Foundation)	
Justification for the Project	
Expected duration of the project	

**6. OTHER RELEVANT INFORMATION** *(considered to strengthen application)*


**7. LIST OF ATTACHMENTS** *(list all supporting documents accompanying this application)*


**NB:**

- All applications for funding **must** contain/be accompanied by the following:
  - a) Background information on the organisation/project (aims and objectives, achievements, and targeted beneficiaries).
  - b) Certified copy of registration of the applying organisation with the appropriate authorities.
  - c) A signed copy of the most recent audited financial report.
  - d) A detailed budget for the project for which funding is requested.
  - e) Project Bank Account details [bank account, branch and account number].
  - f) Two (2) references from other organisations or community leaders.
  - g) Contact person(s) and contact details.
  - h) Any other supporting information that may help the Foundation to understand the nature and work of the project.
  
- NamPower Foundation reserves the right to request more detailed information where necessary.
  
- Applicants will as far as possible be notified of the outcome/status of their applications within 30 working days of receipt of application.

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